

**LEAVITT MIDDLE SCHOOL (274)
 4701 QUADREL STREET
 LAS VEGAS, NEVADA 89129
 Phone: 799-4699
 Fax: 799-3416**

**POSITION
EXT**

NAME

Principal **Shanna Pippin** 4100
 Administrative Secretary Antwan McKenzie 4100

Supervises:

- | | |
|---------------------------|-------------------------------|
| Automated Phone Dialer | Restructuring |
| Attendance Letters | School/Community Relations |
| Budget | Staff Development/Improvement |
| Curriculum | Staff Recognition |
| Learning Improvement Team | Staffing |
| Master Schedule | Standards of Quality |
| Northwest Accreditation | Zone Variances |
| Parent Advisory Committee | |

Assistant Principal **Scott Fligor** 4200
 Assistant Principal's Secretary Cari Ashburn 4200

Supervises:

- | | |
|---------------------------|--------------|
| Closing/Opening of School | Registration |
| Curriculum | Testing |
| Grade Reporting | Textbooks |
| InTouch | |

Assistant Principal **Jim Howard** 4202
 Assistant Principal's Secretary Leanne Aldays 4202

Supervises:

- | | |
|-----------------------|---------------------|
| Attendance | Fundraisers |
| Campus Monitors | Keys |
| Counseling Department | Police Services |
| Custodians | Student Recognition |
| Discipline | Student Store |

Facilities

Dean	Sean Davis	4500
Deans' Secretary.....	Carol Sears.....	4500

Responsibilities:

Attendance/Discipline – Last names A-K	Transportation
Emergency Drills	Vandalism
Parent Newsletter	

Dean	Kathy Snyder	4500
Deans' Secretary.....	Carol Sears.....	4500

Responsibilities:

Activities	Lockers
Athletics	Vandalism
Attendance/Discipline – Last names L-Z	

Counselor (6 th Grade).....	Iris Shreiar	4302
Counselor (7 th Grade).....	Kristin Slaveck.....	4301
Counselor (8 th Grade).....	Pat Beatty.....	4303
Counselors' Secretary	Allison Romeo	4006

Custodian (Head)	Cedric Fuller	4014
Health Office (FASA).....	Jackie Skifton.....	4022
(School Nurse).....	Darlis Mabin	4020
Librarian	Calie Torgerson.....	4025
Learning Strategist (Office).....	Corina Palasota	4019
Math Strategist (Office)	Troy Fischer.....	4119
Registrar	Cindy Orr	4065
Special Education Facilitator.....	Tamara Law	4032
Switchboard Operator/Banker	Ann Meahl	4000